

SEA Program Portfolio Checklist

Your portfolio should be a 1/2", three-ring binder with tabs to divide it into sections. It should include:

Before Tab 1 or inserted in front cover: cover sheet including your name, grade level, and courses for which you are applying for SEA.

Tab 1: Application Materials

- Acknowledgment of original work, signed by both student and parent(s)
- Letter of Interest explaining why you wish to be in the SEA Program. Include specifics for each subject area for which you are applying. Explain how the SEA Program will benefit you.
- Completed Multiple Intelligences test.
- Completed Interest Inventory
- Letter of recommendation from a person who is not an immediate family member or teacher
- Letter of recommendation from a teacher.

Tab 2: Math Samples, if applicable*

- Graded coursework from the first six weeks.
- Any other materials you'd like to include (Ex. Past work in any form—electronic*, paper, photos of large projects, etc.)

Tab 3: Language Arts Samples, if applicable*

- Graded coursework from the first six weeks.
- Any other materials you'd like to include (Ex. Past work in any form—electronic, paper, photos of large projects, etc.)

Tab 4: Social Studies Samples, if applicable*

- Graded coursework from the first six weeks.
- Any other materials you'd like to include (Ex. Past work in any form—electronic, paper, photos of large projects, etc.)

Tab 5: Science Samples, if applicable*

- Graded coursework from the first six weeks.
- Any other materials you'd like to include include (Ex. Past work in any form—electronic, paper, photos of large projects, etc.)

*You will only have tabs for the subject(s) for which you wish to apply for SEA.

* If you include any electronic samples, please enclose a labeled CD, inserted in a sheet protector or other protective holder.

Note: Your binder may be decorated, but this is not required, nor will an absence of decoration lower the SEA committee's evaluation of your work. Also, if your 1/2" binder is open wider than 3/4" on the right side, you have included too much material!